



Society of Fire Protection Engineers
Missouri-Kansas Chapter

Monday, May 18, 2015
Open Officer's Meeting

Agenda

I. Introduction

II. Action Items/Recap from Last Meeting

A. All Officers

1. [Action Item] All Officers to review national bylaws and make suggestions by May officer's meeting, vote by June on national bylaws
2. [Action Item] **Technical Seminar 2016**: All Officers to try and find contacts for other interested groups in joint seminars (Derek to contact Fire Alarm groups, Jeff/Shawn to see about suppression involvement), Joe to send out to officers what the technical seminar will involve (quick flier/marketing piece).

B. Joe

1. [Action Item] Joe to look into "Find an FPE" for the website by general meeting
2. [Action Item] Joe to create local business ads for the website by general meeting
3. [Action Item] Joe to see about presentations for AHJ & Contractor Top Ten Challenges for FP
4. [Action Item] Joe to distribute social information for August
5. [Action Item] Joe to print out PDH certificates prior to next meeting.
6. [Action Item] Committee Emails this week
7. [Action Item] Scholarship Committee
8. [Action Item] Joe to send out to officers what the technical seminar will involve (quick flier/marketing piece).

C. Drew

1. [Action Item] Drew to research requirements for local chapter within national SFPE

D. Jeff

1. [Action Item] Jeff to explore golf locations and deals
2. [Action Item] Scholarship Total Proceeds

E. Derek

1. [Action Item] Derek to see about presentation on Fire Protection for Storage Occupancies

F. Other

1. [Action Item] Mark to explore symposium ideas and concepts for spring 2016

III. Chapter Bylaws

A. National Requirements (needed alignment):

1. Requirement for Board Members to participate as National Members
2. Board members to vote for updated national bylaws and constitution by June

B. Process for chapter bylaws changes:

1. Local officers to review bylaws by June and vote
2. Drew to draft chapter bylaws/constitution based on the new national bylaws
3. Officers will then revise/edit bylaws for general membership vote
4. Chapter membership vote on new chapter bylaws

IV. Committees

- A. Joe to distribute committee information shortly

V. Scholarship

- A. Joe to distribute scholarship information to committee for vote, award by August
- B. Jeff to explore scholarship total proceeds from last years

VI. Golf Tournament

- A. Courses
- B. Finances
- C. Jeff to explore golf tournament locations and finances
- D. Need to set course and date ASAP

VII. Monthly Meetings

- A. Fire Rated Expansion Joints – Eric Reed’s Contact

VIII. Social Event

- A. Maloney’s in Overland Park
- B. August 6th 4-6pm; details are online
- C. SEVO may be interested in sponsorship for the event

IX. Technical Seminar – spring 2016

- A. Joe to distribute flier with initial details
- B. Initially considering early-week dates in March 2016
- C. Joe to explore HEI as host for event under 70 people
- D. Derek to continue to explore other venues for event

X. Other Ideas/Concerns

XI. Action Items

A. All Officers

1. [Action Item] All Officers to review national bylaws and make suggestions by May officer’s meeting, vote by June on national bylaws
2. [Action Item] **Technical Seminar 2016:** All Officers to try and find contacts for other interested groups in joint seminars (Derek to contact Fire Alarm groups, Jeff/Shawn to see about suppression involvement), Joe to send out to officers what the technical seminar will involve (quick flier/marketing piece).

B. Joe

1. [Action Item] Joe to look into “Find an FPE” for the website by general meeting
2. [Action Item] Scholarship Committee
3. [Action Item] Joe to send out to officers what the technical seminar will involve (quick flier/marketing piece).
4. [Action Item] Create/find content for August 31st (Monday) meeting, to add content for the year and help market for the golf tournament. Consider fire expansion joints
5. [Action Item] Explore HEI as event host for technical seminar in spring
6. [Action Item] Begin to nominate topics/speakers
- 7.

C. Drew

1. [Action Item] Drew to research requirements for local chapter within national SFPE
2. [Action Item] Review national bylaws vote by June on national bylaws
3. [Action Item] Begin to convert national bylaws/constitution for local chapter

D. Jeff

1. [Action Item] Jeff to explore golf locations and deals
2. [Action Item] Scholarship Total Proceeds
3. [Action Item] Suppression group involvement for spring technical seminar
4. [Action Item] Review national bylaws vote by June on national bylaws
5. [Action Item] IRS Chapter Filing Information

E. Derek

1. [Action Item] Special suppression group involvement for spring technical seminar
2. [Action Item] Review national bylaws, markup national bylaws for conversion to chapter, vote by June on national bylaws

F. Other

1. [Action Item] Mark to explore symposium ideas and concepts for spring 2016

Notes